

# TradeShow Express



We Make It Happen!!

## Booth Cleaning and Labor Order Form

### Carpet Cleaning

*(Clean Booth Carpet)*

Single Day Vacuum Rate = \$.15 per square ft.

Multiple Day Vacuum Rate = \$.12 per square ft. X number of days

Square Footage \_\_\_\_\_ X \$.15 = \_\_\_\_\_

Square Footage \_\_\_\_\_ X \$.12 X Number of Days \_\_\_\_\_ = \_\_\_\_\_

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### Porter Services

*(Empty waste baskets, every two hours and pick up trash in booths)*

Single Day Services Rate = \$20.00 per day

Number of Days \_\_\_\_\_ X \$20.00 = \_\_\_\_\_

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### Exhibit Display Cleaning

*(Wipe down and dust display)*

Single Day Dust Rate = \$45.00 per hour

Number of Days \_\_\_\_\_ X \$45.00 = \_\_\_\_\_

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### General Labor Cost

*(Exhibitor set up and show management freight handling)*

General Labor Rate = \$45.00 per hour

Number of Hours \_\_\_\_\_ X \$45.00 = \_\_\_\_\_

*(Prior to 8am and after 5pm weekdays; and all day on weekends)*

Overtime Rate = \$65.00 per hour

Number of Hours \_\_\_\_\_ X \$65.00 = \_\_\_\_\_

Total Due: \$ \_\_\_\_\_

**Exhibitor Name:** \_\_\_\_\_ **Ph#:** \_\_\_\_\_ **Booth#:** \_\_\_\_\_

\* FAX this form and the Payment Authorization Form to 512-933-1205  
or email to reggie@tradeshowexpress.biz.